Headteacher: Mr Stephen Jefferson

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9<sup>th</sup> September 2020

Dear Parent/Guardian

## **Abbey Road congestion**

I am writing to remind you <u>not</u> to bring/collect your child(ren) before their staggered start/end time (see below) as this adds to the congestion on Abbey Road. Please <u>do not</u> park on the double yellow lines or across resident's driveways as this is a serious health and safety issue and is an accident waiting to happen. A member of staff is based at this entrance.

## To remind you:

	Start	Finish
Year 11	8:20	3:20
Year 10	8:30	3:30
Year 9	8:30	3:30
Year 8	8:40	3:40
Year 7	8:40	3:40

## **School office**

Whilst we are following the Government guidance, I would like to ask that you <u>do not</u> drop off any belongings for your child at the school office. Please ensure your child(ren) has everything they need for the day before coming to school.

I am very pleased with how the pupils and staff have returned to school and adjusted to the changes we have had to implement. The atmosphere and behaviour in school is superb.

Yours sincerely

Mr S. Jefferson

Headteacher